

Always check TheCTGroups.org before traveling to a meeting in case of cancellations. Use the "Visit" link below.

Day/Time	Where	Remarks
Sunday	9:30 A.M. Temple Israel Support Group (TISG-CT) 1376 East Massey Road Memphis, TN 38120-3228	❖ 1st and 3rd Sundays – Focus: General. Drive to NW of building, park near and enter using Everyday Entrance. Register at Welcome and Information Center desk just inside the doors; receive directions to the Adult Lounge. Info: Robert Mann, RobertDMann@gmail.com or Barb Hermann, BarbaraMHermann@gmail.com Visit: http://TheCTGroups.org/info/Groups/TISG-CT
Monday	7:00 A.M. Our Lady of Perpetual Help Catholic Church (OLPH-CT) 8151 Poplar Ave. at Kimbrough Germantown, TN 38138-6199	❖ Weekly - Focus: General Drive to western rear of complex, use walk by large windowed room, enter double glass doors, and veer left – Room 109B on the left. Info: Pat at 482-6022, Patrick_Hayde74@hotmail.com Visit: http://TheCTGroups.org/info/Groups/OLPH-CT
	10:00 A.M. Workforce Investment Network Career Action Network [WIN CAN] 2nd Monday – WIN, 480 Beal Street Memphis, TN 38103	2nd Monday of each Month (City holidays observed) "Like Us" on Facebook and receive free event announcements Info: 901 636-7957, Pat Myers Visit: http://www.WorkforceInvestmentNetwork.com
	10:00 A.M. Workforce Investment Network Career Action Network [WIN CAN] 4th Monday – Main Library, 3030 Poplar Ave, RM L-56 Memphis, TN 38111	4th Monday of each Month (City holidays observed) "Like Us" on Facebook and receive free event announcements Info: 901 636-7957, Pat Myers Visit: http://www.WorkforceInvestmentNetwork.com
	6:30 PM Memphis Ops CT Group (MEMOPS-CT) McAllister's Deli – 9091 Poplar Ave, Suite 101 Germantown, TN 38138-3936	❖ 1st and 3rd Mondays – Focus: Manufacturing, Distribution, Supply Chain, and other Operations related professions. McAllister's Deli on Poplar just west of Forest Hill Irene Road in the SW section of the intersection. Info: Dave Hamilton 861-1504, Dave6632@aol.com Visit: http://TheCTGroups.org/info/Groups/MEMOps-CT
	6:30 P.M. Germantown Career Transition Group [GermantownCareerTransitionGroup] Germantown Church of Christ, 8723 Poplar Pike 38138-7702	❖ 2nd & 4th Mondays – Focus: General Enter at back of building/SE doors (under drive-thru canopy); walk down hall to Room 120 on the left. A "CT Group" sign will be posted in hallway. Info: Mark at 264-5555, or Rob at 491-3781 Visit: http://TheCTGroups.org/info/Groups/GermantownCareerTransitionGroup
Tuesday	7:00 A.M. Germantown CT Group (GTWN-CT) 2176 West St, Suite 100 – Read direction carefully to reach room Germantown, TN 38138-3859	❖ Weekly – Focus: Fundamentals Use exterior stone walkway LEFT of shown doors. Enter through double glass doors. Turn LEFT. Enter through glass doors. Training Room 1st door on RIGHT. Info: Richard at 848-1275, Richard.Redmont701@GMail.com Visit: http://TheCTGroups.org/info/Groups/GTWN-CT
	9:00 A.M. Christ United Methodist Church CT Group (CUMC-CT) 4488 Poplar Ave (across from Oak Court Mall) Memphis, TN 38117-3797.	❖ Weekly - Focus: General Enter church on N side of Poplar at Oak Court Dr. Enter via circular driveway doors. Turn right to Welcome Desk and SIGN IN; go up 1 short flight of steps. Turn right; take elevator to 3rd floor. Exit elevator, turn right then quick left turn. 335 is down the hallway on left. Info: David Lanthier, 568-9542, DELanthier@msn.com Visit: http://TheCTGroups.org/info/Groups/CUMC-CT
	6:30 P.M. The Networking Roundtable Group (TNRG-CT) Southwest TN Community College, Macon Campus Library ML-122 5983 Macon Cove, Memphis, TN 38134-7642	❖ 1st & 3rd Tuesdays – Focus: General BY APPOINTMENT ONLY e-mail KSimont@bellsouth.net Parking info & directions available from the TNRG-CT web site below with the meeting in the Library ML-122, Macon Info: Kevin Simonton, KSimont@bellsouth.net Meetings will be held if someone e-mails their request. Visit: http://TheCTGroups.org/info/Groups/TNRG-CT http://NetworkingRoundtable.net
	6:30 P.M. Hope Church – "Career Link" (HOPE-CT) 8500 Walnut Grove Cordova, TN 38018-7392	❖ 2nd & 4th Tuesdays – Focus: General Park near Entrance 1 (see website for Entrance photo and map to the room). Entry door is in the back area of the photo. Follow the map to Room 226 (the Library). Info: Hope Church at 755-7721 Visit: http://TheCTGroups.org/info/Groups/Hope-CT

Update: Questions@TheCTGroups.org

❖ a Participating Group in the network

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Day/Time	Where	Remarks
Wednesday	6:30 A.M. The Bob Reilly Group [TBRG-CT] Church of The Holy Spirit, 2300 Hickory Crest Dr Memphis, TN 38119-6805	❖ Weekly – Focus: General From Parking Lot, enter building through unlocked double glass doors in center of Church building; turn knob on door to the to open. Turn right in corridor and then right into Conference room. Info: Bob at RReilly@OIPartners.net Visit: http://TheCTGroups.org/info/Groups/TBRG-CT
	0:00 P.M. Welcome to Career Transition - Orientation Seeking new Moderator and/or new e-Tools for members	❖ 2 nd Wednesdays – Orientation! at 4488 Poplar in Memphis across from Oak Court Mall Visit: http://TheCTGroups.org/info/Groups/Orientation
Thursday	9:00 A.M. The Advent Presbyterian Church CT Group [TAPC-CT] 1879 North Germantown Parkway Cordova, TN 38016-3300	❖ Weekly – Focus: General Enter via the main covered entrance and follow signs to Room 206. See website for details and directions. Info: Mike Cain at MJCain2@bellsouth.net Visit: http://TheCTGroups.org/info/Groups/TAPC-CT
	6:30 P.M. Memphis Human Resources CT Group [MEMHR-CT] St. George's Episcopal, 2425 South Germantown Road Germantown, TN 38138-5946	❖ 1 st & 3 rd Thursdays -. Focus: HR Park in lot adjacent to S Germantown Road. Enter via Sanctuary doors, walk down hallway to the left. Take 1 st hallway to the right. Room "C" is at the end of the hallway on the left. Info: Pat Welsh at Pat.Welsh1994@gmail.com Visit: http://TheCTGroups.org/info/Groups/MEMHR-CT
Friday	7:00 A.M. St. Andrew's Episcopal Church CT Group [SAEC-CT] 106 Walnut St. Collierville, TN 38017-2672	❖ Weekly – Focus: General Parish Hall (Entrance is between buildings in the front – Parish Hall is the building on the RIGHT). Free parking is available in the Public Parking Lot to the northwest of the church, ¼ a block away. Info: Tom Andrews at 861-7154 Visit: http://TheCTGroups.org/info/Groups/SAEC-CT
	0:00 A.M. St. Francis of Assisi Catholic Church [SFAC-CT] Currently looking for a new Moderator to replace a very special person.	❖ Weekly – Focus: Networking. Drive by Bell Tower, then under covered walkway (Classroom Building on your left); park in spaces ahead. Enter Classroom building under covered walkway. 1 st Classroom on the right. Visit: http://TheCTGroups.org/info/Groups/SFAC-CT
	1:00 P.M. The Bellevue Baptist Church CT Group [TBBC-CT] 2000 Appling Rd. Cordova, TN 38016-4910	❖ Weekly – Focus: General South of I-40 East, Exit 15. Park in Sr Parking Area to the right of Appling Entrance. Enter building, turn left (Bookstore to your right). Walk 70 feet down hallway to "Fireside D" Room on the left. Info: Paul Van der Merwe at 347-5845 Visit: http://TheCTGroups.org/info/Groups/TBBC-CT
Sat	9:00 A.M. Second Saturday [2SAT-CT] Hope Presbyterian Church - 8500 Walnut Grove Cordova, TN 38018-7392	❖ Second Saturday – Focus: General – Watch for Help-CT announcements prior to traveling. Brining experts to help you understand processes, fill in gaps of your transition knowledge, or learn new things to help you out. We call it Second Saturday as only target the Second Saturday of each month for potential meetings. Visit: http://TheCTGroups.org/info/Groups/2SAT-CT for location, parking, room and directions plus topic!

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Site Type	Site Name & Membership	Notes
Main Web Site	TheCTGroups.org	Provides an array of information on The CT Groups to help new and existing members. This web site is accessible by anyone and includes the current copy of The Roster under Documents.
Virtual Groups	TheCTGroups.org <i>The front door into The CT Groups for Memphis</i> e-mail distribution facility http://groups.yahoo.com/group/TheCTGroups-MEM	❖ Group is open to anyone and subject to our Acceptable Use & Membership Agreement Policy. The starting point for anyone new to the organization or seeking additional information on the organization, the community networks, and participating groups in The CT Groups plus the ability to get a current copy of this document and other informational items by members and non-members. The Firefox browser is not currently supported by Yahoo! Groups. Membership in this group <u>does not</u> entitle you to membership into Memphis-CT or Help-CT.
	Memphis-CT Members in good standing can distribute jobs to all members in good standing within the network. http://groups.yahoo.com/group/Memphis-CT	❖ Membership is automatically granted for The CT Groups members in good standing for job sharing. Means by which any member in good standing may post jobs for distribution to all members. Requires membership in a participating group. Info: Memphis-CT@yahoogroups.com Visit: http://groups.yahoo.com/group/Memphis-CT
	Help-CT Members in good standing can request things needed during their transition (within legal/ethical/moral bounds) http://groups.yahoo.com/group/Help-CT	❖ Membership is automatically granted for The CT Groups members in good standing for job search related questions & requests. Requires membership in participating group. Info: Help-CT-Owner@yahoogroups.com Visit: http://groups.yahoo.com/group/Help-CT
Groups across the USA	CT-SupportGroups http://groups.yahoo.com/group/CT-SupportGroups Entry point for all reported transition support groups found in the United States	❖ Links to various NATIONAL groups and all 50 states were created by The CT Groups where "groups" reported to be operating are listed. Please remember not all groups operate like The CT Groups and may involve membership fees, dues, meeting fees, membership requirements, penalties, or other components that may not be satisfactory to you. Ask detailed specific questions before you join. Help us to help you! Know of any groups operating out of town? Send the information to TheCTGroups-Owner@yahoogroups.com and we'll take it from there.
	LinkedIn and The CT Group members can request membership in: The CT Groups The CT Groups – Memphis	Use "Groups" from the LinkedIn toolbar to access the "Groups Directory" and search for "The CT Groups". Click the "Join Group button" to the RIGHT of these groups. Membership in a participating group of The CT Groups on Yahoo! Groups is required for this connection. 277 Million Global Members and growing daily.

WHAT'S NEW:

1. **The Network Roundtable Group** is **NOW BY APPOINTMENT** due to End of the Semester. **Request should be sent to KSimont@bellsouth.net at least 3 days before the meeting.** An announcement will be sent via the distribution list if a meeting will be held.
2. **Yahoo!** Groups has not resolved problems we have with multiple groups pertaining to the sending of automated meeting notices. We regret that this has left us unable to change, suspend or delete these messages from their system since around mid 2016. We have no expectations of any quick fix.
3. **Germantown CT Group** is launching Tuesday, January 31st 2017 on a weekly basis on West Street in the Training Room of Shoemaker Financial. The focus is on the often overlooked fundamentals: Accountability in your search plan, Family communications and challenges, Networking within The CT Groups and all available resources. Richard Redmont has come forward to Moderate this group and has been with The CT Groups for nearly four years. Please join in wishing Richard well in his new role as a Moderator of a new group. Visit TheCTGroups.org/info/Groups/GTWN-CT for more information.
4. **Orientation for Career Transitioners (Welcome to Career Transition) St. Francis of Assisi Church**
SUSPENDED: We are currently looking at a possible replacement lead for these groups.
 - TheCTGroups.org
This "**front door**" accessible by anyone into The CT Groups provides a list of hyperlinks to all of the participating networks. No User ID or passwords are required. All site information is available to anyone. TheCTGroups-MEM and the other Yahoo! Groups based sites will continue to be the distribution point for documents to all new members along with other relevant documents.
 - **LOOKING FOR A SUPPORT GROUP OUTSIDE OF MEMPHIS OR TENNESSEE?**
CT-SupportGroups (<http://groups.yahoo.com/group/CT-SupportGroups>) is now a gateway into other career support groups in other cities and states. Understand these are not part of The CT Groups. Be aware not all groups listed are free and may charge membership fees or have membership requirements. Some may have moved or terminated operations since we depend upon them providing information to others regarding updates. Do you know of any groups not listed here? Send them to the group owner (CT-SupportGroups-Owner@yahoogroups.com) with ALL the details.

This document in its most recent version may be distributed for non-commercial purposes to support individuals who are in career transition provided the document remains unaltered. Document updates are automatically e-mailed to members of <http://groups.yahoo.com/group/TheCTGroups-MEM>
 - **LOOKING FOR A COPY OF THIS DOCUMENT, THE ROSTER?**
The most recent copy can be obtained anytime at <http://TheCTGroups.org/documents> and select the last file TheCTGroups-MEM_Meetings.pdf
This copy will always be the most recent of the Roster published or distributed to anyone. Anyone with Internet access can obtain this document.
 - **Workforce Investment Network (WIN)** -- 444 N. Main St., Memphis, TN 38105
Visit www.WINRecruits.com, create a profile and upload your resume into our resume database to be connected to jobs matching your skill set. Visit www.WorkforceInvestmentNetwork.com for orientation and workshop calendar, and for information regarding job skills training grants and qualifications. Email Pat Myers at patricia.myers@workforceinvestmentnetwork.com with questions.

OVERVIEW OF PARTICIPATING GROUPS

Christ United Methodist Church CT Group [CUMC-CT] ❖

<http://TheCTGroups.org/info/Groups/CUMC-CT>

Through detailed study and instruction on each topic participants will learn how to:

- develop a plan for your job search and manage it
- write a resume that markets your experience, skills, and accomplishments
- find jobs by utilizing all sources available
- network – from getting a meeting to tracking results
- interview and receive recommended answers to tough questions
- find out the salary range for a vacant job
- negotiate salary and benefits

Germantown Career Transition Group [GermantownCareerTransitionGroup] ❖

<http://TheCTGroups.org/info/Groups/GermantownCareerTransitionGroup>

Operating since 2008 this group is frequented by the Sales & Marketing professionals but is attended by a strong cross section of professionals. Everyone in transition is now in sales, which provides incremental value to attendees and from their positive energy meetings. In addition to offering traditional topics and support, group differentiators include:

- holding evening meetings to support those unemployed and underemployed
- offering support for the special needs and opportunities of the underemployed
- the moderators both having sales experience; one has recruitment experience
- active promotion on building and using a personal "Brag Book"

At the meeting a brief prayer before and after the meeting is offered; coffee is served. Attendee introductions use the 30 Second Elevator Speech and any needs. Presentations by the moderators, other members, and external resources are part of the part of the regular program to support transitioners in all lines of work.

Germantown CT Group [GTWN-CT] ❖

<http://TheCTGroups.org/info/Groups/GTWN-CT>

Richard Redmond is launching a **NEW GROUP** starting **January 31, 2017** at 2176 West Street, STE 100 in the Training Room on the second floor. Richard will focus on the fundamentals which are often overlooked: **Accountability** in your search, **Family communications and challenges**, **How do I become a great networker?**

Hope Church - Career Link [HOPE-CT] ❖

<http://TheCTGroups.org/info/Groups/Hope-CT>

Also known as "Career Link". We welcome those in career transition from all professions in all stages and challenges of their career transition. We discuss whatever you want to discuss related to job search topics and encourage networking and mutual aid between our members. We offer help to deal with your job loss, reason for hope, and resources that may be open to you for training for your next job. Our congregation is a great source of unadvertised job opportunities. Hope is a long time and strong supporter of The CT Groups. We encourage attending all of The CT Groups meetings to increase your knowledge of how to land your next job.

Memphis Human Resources CT Group [MEMHR-CT] ❖

<http://TheCTGroups.org/info/Groups/MEMHR-CT>

Our focus is to support networking, relationship building, and sharing information with attendees at our 2 meetings each month. We promote our separate weekly PHR/SPHR Certification Study Group held at a different date/time/place. Of the 4 members taking exams after our first class, we had a 100% PASS RATE. With Hope-CT we co-sponsor First Thursday (a monthly meeting listed above) by engaging recognized Memphis companies to discuss their company and application processes along with the great and no so great things applicants do. We focus on Human Resources but welcome others seeking to expand their network or knowledge. We post HR positions which are not distributed through Memphis-CT.

Memphis Ops CT Group [MEMOPS-CT] ❖

<http://TheCTGroups.org/info/Groups/MEMOps-CT>

Focusing on all aspects of Operations in business today. All are invited. Disciplines associated with Manufacturing, Distribution & Logistics, Supply Chain, Engineering, IT, Quality, and Procurement are just the tip of the iceberg as the cross functional group truly cuts across all lines and functions. A typical meeting includes persons steeped in Sales, Marketing, Accounting and Finance, and Human Resources which leads to a comfortable environment and discussion truly representative of real world business. The comradery appeals to most where an open sharing of contacts, leads and insight is encouraged. Attendees gain a broad perspective helping them be better prepared for their job search, resume writing, networking, interviewing and other aspects of career transition. Special guest speakers are regular attendees and a specialty of the group!

ORIENTATION ❖

SUSPENDED <http://TheCTGroups.org/info/Groups/Orientation>

2nd Wednesday, 4:00 – 5:00 PM at 4488 Poplar Ave, Memphis, TN 38117-3797

Christ United Methodist Church is hosting this session. They are located across Poplar from Oak Court Mall. Free parking, do not block road or service points. Enter via the circular doors on the north side of Poplar; Turn right towards the Welcome Desk; Go up 1 short flight and turn right to elevator. Exit elevator on 3rd floor, turn right then quick left. Dunnam Room 337 is on the left down the hallway.

Orientation will help you understand what is before you in Career Transition, how The CT Groups network can help, and setting of expectations on what you need to do and prepare to be doing. We focus on networking, mutual aid, and learning the process that helps people land faster. Don't be one of the 95-99% submitted resumes recruiters classify as "junk or unqualified"!

Our Lady of Perpetual Help Catholic Church [OLPH-CT] ❖

<http://TheCTGroups.org/info/Groups/OLPH-CT>

The Ministry seeks to honor Christ and the mission of OLPH parish by providing community wide emotional and spiritual support and practical assistance to those in job search. Through outside expert speakers or regular meetings, we focus on the importance of understanding the career transition process, networking, and assisting each other by exchanging information and ideas to support the needs of each other. We practice our "Elevator Speech" at each meeting through our introductions to the attending members and discuss information needed by each member and their activities of the prior week. Join us and our regular support members each week.

Second Saturday [2SAT-CT] ❖

<http://TheCTGroups.org/info/Groups/2SAT-CT>

At Second Saturday we have the time to dive deeper into areas others cannot due to time limitations. We also have the time to provide different content such as a Recruiter's Roundtable or Mock Interviews that are not readily available from other resources. Meeting on the second Saturday of a month at Hope Church, we bring in experts or share knowledge, experience, and insight plus answer your questions; learn from those in the know. Whether a panel of local advisors and counselors, recruiters sharing their stories, LinkedIn, Mock Interviews, strategy in transition, financial or tax experts on transition, or those with new job search tools knowledge, we bring you and them together in one room to help you in your job search efforts. We also have the potential to dive into subjects that may not be covered by any other group. Knowledge is power ... come and take some home! Watch for meeting notices on Help-CT.

St. Andrew's Episcopal Church CT Group [SAEC-CT] ❖

<http://TheCTGroups.org/info/Groups/SAEC-CT>

Building on a Christ-centered base of tradition, the St. Andrew's Career Transition Group addresses the needs of the transitioners in three ways. The weekly meeting actively focuses on how each member's search is advancing. During the interactive discussion, others transitioners often can offer new networking contacts, experience-based insights or pose questions that can help clarify or solve a particular issue. The second and third ways are provided by our Training Series Group below. The focus of this interactive series is to broaden the education and marketability of the transitioner by offering training in topics such as negotiation, relocation, creating your board of advisors, networking, interviewing skills, and many useful skill set additions.

St Francis of Assisi Catholic Church [SFAC-CT] ❖

SUSPENDED <http://TheCTGroups.org/info/Groups/SFAC-CT>

Formerly the "LEEN-CT" Group, this unique group's focus is on personal Career Branding. We show you how to develop your "Brand" and better market yourself using social media and other techniques. Weekly interactive topics will help you better market your skills, social media (LinkedIn, Facebook and Twitter) discussions, networking measurements, personal surveys to determine your marketing and brand type will be included. Contact Chuck Winter (901 494-4821) or Barb Frazer (901) 409-2528.

Temple Israel Support Group CT Group [TISG-CT] ❖

<http://TheCTGroups.org/info/Groups/TISG-CT>

Supporting a need within the Temple and community, this group started March 28, 2010 with Sr. Rabbi Micah Greenstein speaking and offering documents available to all new members. The program offers a wide range of community speakers addressing relevant topics for the membership and includes: resume writing, cover letters, networking techniques, recruiters, entrepreneurship, and others. We actively seek to place members by contacting them as job opportunities arise. Temple Israel members are asked to direct job openings into the group. Meetings begin with introductions using the 30 Second Elevator Speech and any needs from the members. Our co-moderators have sales and merchandising experience to help members understand the fine points of selling yourself. We have a diverse membership representation of skills, professions, industries, and religions.

The Advent Presbyterian Church [TAPC-CT] ❖

<http://TheCTGroups.org/info/Groups/TAPC-CT>

Providing detailed study and instruction on each topic participants will learn how to:

- develop a plan for your job search and manage it
- write a resume that markets your experience, skills, and accomplishments
- find jobs by utilizing all sources available
- network – from getting a meeting to tracking results
- interview and receive recommended answers to tough questions
- find out the salary range for a vacant job
- negotiate salary and benefits

The Bellevue Baptist Church CT Group [TBBC-CT] ❖

<http://TheCTGroups.org/info/Groups/TBBC-CT>

Since 2000, Bellevue begins their sessions with a short devotional and prayer. We seek to provide spiritual and emotional support to our participants and offer a Bellevue outplacement workbook that attempts to cover all facets of the job search. Our normal session includes group networking and allows for an announced different topic to be discussed each week such as: interviewing, writing resumes, networking, cover letters, thank-you letters, salary negotiations and much more. The remainder of this section is under review for continuation under the new leadership: Paul Van der Merwe, Bellevue's CT Group Coordinator and Career Counselor, offers free one hour meetings at the church Monday through Thursday from 8:30 a.m. – 12:30 PM to counsel with people on an individual basis. Appointments can be made starting at the end of the weekly meeting for the following week.

The Bob Reilly Group [TBRG-CT] ❖

<http://TheCTGroups.org/info/Groups/TBRG-CT>

Since 1988 Bob brings his considerable and recognized professional career management skills, and those of his respected support group team, to help transitioners build their skills for transition, for subsequent employment, and to understand the roadblocks and obstacles faced. The support organization brings a wide range of professional experience all valuable to those during transition and afterwards. We promote mutual aid, applying the proper tools and techniques in a full-time job search including the "Elevator Speech", and providing encouragement during the difficult times in their lives. One support member is a licensed psychiatric social worker available for special assistance, outside of the meeting, where there are signs of depression, anger, etc. Reilly has brought many of the tools and techniques discussed with the job candidates from the professional career management practice he managed for over 20 years; including:

- Resume formatting
- Job Search Networking
- Job Interview Preparation
- Job Offer Follow-up
- Dealing with Age Issues
- Half-time in Your Career
- Focus (including spiritual)
- Roadblocks & Obstacles
- Career Change Issues
- Entrepreneurial Considerations including Franchising
- Personal Financial Planning in Job Search
- LinkedIn for visibility and research
- "30 Second Elevator Speech"
- Resume Reviews
- Outside Speakers

Over the course of three months, we discuss most of the topics of interest to a job seeker. In addition to support, we offer coffee and have those who land celebrate with us by bringing donuts or a light breakfast for the attending members.

The Networking Roundtable Group [TNRG-CT] ❖

<http://TheCTGroups.org/info/Groups/TNRG-CT> <http://NetworkingRoundtable.net>

We are meeting at Southwest Tennessee Community College's Macon Campus in the MAC Building as part of a long-term relationship with the Community College. We do not focus on any particular industry or job sector but offer a great deal of information that can be incorporated into any job-search. Visual presentations are made at each meeting covering a specific topic relating to the job search, materials and handouts are often available and the presentation, along with the notes, are sent to each participant following the meeting. Additionally, all attendees receive job tips and helps regularly via email between meetings. Periodically, panels of job-search experts are assembled to address job-search issues from various perspectives (the hiring manager, the company HR department, the recruiter, etc.). There is also a "behind the scenes" support group that will offer assistance into resume preparation, interviewing, etc. Paul has over 20 years' experience in running transition support groups in cities where he has lived.